Robin Suthar

120 Coral Spring Blvd. NE Calgary Alberta • +14039511693 • Robinsuthar.rs07@gmail.com

**Education**

**Southern Alberta Institute of Technology** Calgary, Alberta Software development (With 4/4 GPA) September 2023 – September 2025

**Guru Harkrishan Public High School** Sri Ganganagar, Rajasthan Non-medical (Major Maths) with computer science a 3.6 GPA. August 2022

**Experience**

**PNB Bank.** 365 Head, Rajasthan **Administrative Assistant** March 2023 – April 2023

● Inputting and updating data in databases or spreadsheets. Keeping accurate records of various information.

● Creating and updating documentation outlining data entry procedures and best practices for internal reference

● Overseeing the functionality and organization of the portal, ensuring it aligns with the needs of the team or organization

**Highlander Liquor** 16th Avenue, Calgary

**Sales Associate**  Sep 2023 - Present

* Offered great customer service by addressing clients' inquiries regarding product, making.

product recommendations, and quickly resolving any issues or concerns.

* Managed payments efficiently with funds, charge cards, and digital means while keeping the

**Skills**

**Python:** Proficient in Python for web development, data science, and automation. Experienced with libraries and frameworks for solving diverse challenges.

**JavaScript & React:** Proficient in JavaScript for front-end development, with expertise in the React library.

**C#:** Skilled in Windows applications and web solutions using the .NET framework. Strong foundation in object-oriented programming.

**Database Management:** Experienced in designing, implementing, and maintaining databases.

**Summary**

An adaptable and motivated student seeking a research opportunity, offering a solid academic foundation and a proactive approach to challenges and possessing strong analytical and problem-solving skills with a keen interest in IT and Software Development.

**Cover Letter**

Robin

120 Coral Spring Blvd.

Calgary, Alberta

29th January 2023

Dear Hiring Team,

I am writing to express my interest in the Data Scientist Co-op position at CIBC. Currently enrolled in post-secondary education as a Software Development Student at SAIT, I bring a strong background in data science and a passion for innovation.

Excited about the opportunity to work in a collaborative, agile environment, I am confident in my ability to contribute to meaningful change across the enterprise.

I am particularly drawn to CIBC's emphasis on relationship-building and collective success. As a digitally savvy individual, I adapt easily to new tools and trends.

I am committed to living CIBC's values of trust, teamwork, and accountability. Attached, you will find my resume, cover letter, and most recent unofficial transcript.

I appreciate your consideration and look forward to discussing how I can contribute to CIBC during an interview. If you have any questions feel free to reach out at [robinsuthar.rs07@gmail.com](mailto:robinsuthar.rs07@gmail.com)

Sincerely,

Robin.

**Transcript**

A screenshot of a computer

Description automatically generated